

3. Kwahu East District Assembly (Cemeteries) Bye-Laws, 2020

1. Control of cemeteries

The Assembly shall have the control and management of all cemeteries within the area of its jurisdiction.

2. Plan of cemetery

The Assembly shall cause a plan of each cemetery to be prepared by a licensed surveyor or the District Engineer

- (a) The plan shall delineate the position of all grave spaces and pathways;
- (b) The plan shall be kept by the Assembly's District Environmental Health Officer; and (c) A copy of the plan shall be kept in the office of the sexton in charge of the cemetery.

3. Infant burials

- (a) Each cemetery shall have separate places for infant burials and there shall be no free burials;
- (b) Each of such grave space shall be 1.2 metres by 0.9 metres.

4. Grave space

- (a) Each grave space in every cemetery shall be 2.4 metres by 1.2 metres;
- (b) No grave in a cemetery shall be less than 2.4 metres deep; and
- (c) Each grave space delineated and plotted in the plan under paragraph 2 of these bye-laws shall be consecutively numbered.

5. Head stone

The foundation of head stone or other memorial in a cemetery shall not extend more than 0.6 metres below the surface of the ground.

6. Fees

- (a) The Assembly shall in accordance with its fee fixing resolution, stipulate fees payable for graves, grave space and vaults.
- (b) There shall be no free burial without the authority of the Assembly.
- (c) The authority given under paragraph 6 (b) shall be in writing and the reasons for free burial shall be stated therein.

7. Burial application

The Assembly shall issue a burial permit before burial is done

- (a) No burial shall be allowed without a permit and a death certificate issued by the Assembly;
- (b) An application for a grave space for the burial of a person in a stool cemetery or royal mausoleum shall also be channeled to the Assembly;
- (c) An application shall be accompanied with a written consent of a Head of Stool or a head of a Royal Family;
- (d) A grave space shall not be allocated in respect of infants without consent of the head of the Stool.
- (e) Where there is no head under 7(c) above, the President of the Traditional Council may give the consent.
- (f) Applicants intending to bury at home or special locations other than in the cemetery shall obtain a special permit which shall attract accompanying special fees.

8. Burial hours

- (a) Burial shall take place in a public cemetery between the hours of Seven am and Six pm.
- (b) A burial conducted outside the stipulated hours shall be with the written consent of the Assembly.

9. Registration of burials

The sexton in charge of a cemetery shall keep a register of all burials.

10. Nuisance

A person shall not create any nuisance in a cemetery.

11. Penalty

Any person who contravenes any provision of these bye-laws commits an offence and is liable on summary conviction to a fine of ten penalty units.